

# Digital Invoicing



Today, your customers expect (and deserve) better than antiquated printed invoices. And your business has more important things to do than deal with the expense and hassle of printing and mailing those invoices, waiting weeks to receive payment, and manually processing and managing all the paperwork.

Get paid faster and provide a great experience for your customers with digital invoices. With Authorize.net, you can send customized invoices to any customer with an email address. Digital invoices provide your customers with a simple, nohassle way to pay from their computer or mobile device.

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## Simple, no-hassle invoicing

### Boost Business Productivity

Simplify invoice generation, reduce the risk of invoicing errors, and eliminate the need for manual payment reminders and follow-up with a convenient online solution for managing invoices and payments.

### Reduce Operational Costs

Avoid the time and expense of printing and mailing paper invoices, processing checks, sending followup notices, and manually tracking sales.

### Simplify Auditing and Records Management

Leverage the Authorize.net platform to manage and audit invoices with automated reminders and detailed reports.

### Accelerate Customer Payments

Make it safe and convenient for customers to pay, rather than waiting for paper invoices to be mailed out and requiring payment by check or phone.

## Key Features

- **No integration required:** Start sending invoices without any development or customization.
- **Responsive design:** Allow customers to easily view—and pay—from any device.
- **Multiple payment methods:** Accept both payment cards and eCheck.
- **Discounts:** Include custom discounts for any invoice.
- **Reporting:** Review the status of every invoice in the Authorize.net portal.

## How it works

Quickly create and send digital invoices to any customer with an email address.

Add transaction descriptions, amounts, discounts, shipping information, and other details based on the needs of your business.

The screenshot shows the 'Create Invoice' form in the Authorize.Net portal. It includes fields for 'Bill To' (John Smith), 'Email' (johnsmith@world.com), 'Invoice Number' (121-10), and 'Due Date' (2020-10-01). A description of 'Event Services' is entered. Below this is a table for items:

Item ID	Item Name	Quantity	Price (USD)	Amount (USD)
12-1	Event Services	1	1200	1,200.00

At the bottom, there are fields for 'Discount' (0%), 'Subtotal' (1,200.00), 'Shipping' (0.00), 'Tax' (7.2), and 'Total' (1,286.40). Buttons for 'SAVE AS DRAFT', 'SEND', and 'BACK' are at the bottom.

The screenshot shows the 'Invoicing' dashboard in the Authorize.Net portal. It displays a table of invoices:

Invoice Number	Bill To	Due Date	Amount (USD)	Status	Action
140-1	Kate Connolly	2020-10-07	1,072.00	Sent	Resend Cancel
131-13	Paul Anderson	2020-11-05	2,850.00	Sent	Resend Cancel
121-10	John Smith	2020-10-01	1,286.40	Sent	Resend Cancel

Customers receive a simple email invoice then enter their payment details using a secure, mobile-friendly form.

The screenshot shows a sample email invoice from Authorize.Net. It includes the company name 'TEST ACCOUNT - RISK GROUP', address '915 South 500 East, American Fork, UT 84003', and phone '(801) 462-4534'. The invoice details are:

Invoice To: John Smith  
Invoice Number: 121-10  
Invoice Date: Jul 15, 2020  
Payment Due: Oct 01, 2020

The total amount is **1,286.40 USD**. A button for 'Show invoice details' and a link for 'Next - Payment Info' are also visible.

Save time and money—and offer your customers a modern, convenient payment experience—with Digital Invoicing.